



VISA CheckCard Cardholder Statement of Dispute

Card Number: _____ Posting Date: _____
 Dollar Amount \$ _____ Merchant Name: _____
 Transaction Date: _____ City/State: _____

I am disputing the above charge due to the following reason (**check only one**):

X	Reasons
	I have not authorized or participated in any way in this transaction. My card was reported ___ lost or ___stolen on (Date)_____.
	I have not authorized or participated in any way in this transaction. My card has not been out of my possession.
	The amount billed is incorrect. I have enclosed my copy of the sales slip dated _____. The correct amount is: \$_____.
	I am disputing the following charges for lodging for \$_____.
	I am disputing the following charges for vehicle rentals for \$ _____. I returned the vehicle on _____.
	I am disputing a guaranteed reservation service & no show charge. My reservation date was for: _____. The cancellation number is _____. Date of cancellation is _____.
	The merchant continues to charge my account for a recurring (POS) payment that I canceled on (date) _____ via phone/in writing.
	I have (check one) ___ returned ___ attempted to return the merchandise on _____. The merchant refused to (check one): <input type="checkbox"/> adjust the price <input type="checkbox"/> repair or replace the goods or other things of value ___ issue a credit. *Please enclose proof of return if available*
	I have engaged in the transaction listed & have contacted the merchant in an attempt to resolve the dispute. The delivery day was to be _____ or _____ I canceled the order on (date) _____ & was not credited.
	The merchandise shipped arrived broken or unable to be used for the purpose sold. I have (check one) ___ returned _____
	Attempted to return the merchandise & I contacted the merchant on (date) _____ to attempt to resolve this, however, my attempt failed. (Please enclose a copy of the shipping receipt if applicable)
	I contracted with the merchant for services (see attachment) to be provided on (date) _____. I have not received them. I have contacted the merchant in order to resolve the dispute, which was unsuccessful.
	The charge listed was paid previously by another method. I'm enclosing proof. I have tried to resolve this with the merchant.
	My credit slip was listed as a sale on my account. A copy of my credit is enclosed.
	I participated in one transaction at the merchant, but NOT the transaction listed. I or someone authorized by me was in possession & control of all cards at the time of the transaction. The authorized transaction amount is \$ _____ on date _____.
	I have not received a credit to my account for the transaction listed. I have enclosed a copy of the credit receipt issued.
	The charge listed was a single transaction but has posted _____ times to my account.

Please provide specific details of your dispute on a separate sheet of paper:



Cardholder Signature: _____ Date: _____

Telephone Number: Daytime: (____) _____ Evening (____) _____

Please send this form along with any other documentation required to the Accounting Department or fax it to 202-385-6096.